

For Official Use by HKPC Only		
Date of Receipt <sup>1</sup> :	2023-04-30	
Date of full set of documents information ready:	s/	
Application No.:		
Total Project Cost:		
Funding Sought:		
Initial Payment	□ Guarantee	

# Dedicated Fund on Branding, Upgrading and Domestic Sales (BUD Fund) (FTA and IPPA Programme) Type (ii) Project<sup>2</sup> Application Form

## I. Applicant Enterprise Information

Name of the Applicant Enterprise (English):	GREAT RICH SUCCESS LIMITED
Name of the Applicant Enterprise (Chinese):	大展鴻圖有限公司
Date of Establishment:	08/08/2008 (DD/MM/YYYY)
Business Registration No.:	8888888
Website(s) of the Applicant Enterprise (if any):	www.greatrich.com
Address(es):	<ul> <li>Room 8801-8803, 88/F, Happy Commercial Building, 1 Queensway, Hong Kong</li> <li>This address is the actual office location of the applicant.</li> <li>This address is for registration purpose only, the actual office location is</li> </ul>
No. of Employees in Hong Kong (HK) <sup>3</sup> :	Full Time: 8 Part Time: 0

<sup>&</sup>lt;sup>1</sup> Refers to the date on which the Hong Kong Productivity Council (HKPC) confirms the receipt of the application form and required documents.

<sup>&</sup>lt;sup>2</sup> For implementing specific measures related to developing business in the FTA and/or IPPA market(s).

<sup>&</sup>lt;sup>3</sup> The number of employees in Hong Kong shall include individual proprietors, partners and shareholders actively engaged in the work of the applicant enterprise as well as salaried employees of the enterprise, including full-time or part-time

Is Applicant Enterprise a listed company or planned to be a listed company in the coming year?			$\Box$ Yes <sup>4</sup> $\blacksquare$ No
Form of Business		of Business	Name
(Pl	ease select in the	appropriate box below)	(Hong Kong Identity Card / Passport No.)
	Sole Proprietorship	Owner	
	Partnership	All Partners	
	Limited Company*	Individuals/corporates holding $\geq 30\%$ shares	Chan Tai Man / A888888 (8)
		* If there is no individual with shareholding of 30% or more, please provide the name(s) and the relevant information of the director(s) <sup>5</sup> .	

II. Overview of Applicant Enterprise (#Please delete as appropriate)			
Applicant's Overall Business	Current Business (if any) in the FTA and/or IPPA market(s) ■ No current business in the FTA and/or IPPA market(s) yet (below boxes not applicable)	Business Intended to be Developed under the Project	
Core business Product/Service(s): GREAT RICH SUCCESS LIMITED is a HK based recruitment provider. Providing solution to employers with qualified candidates for job positions.	FTA and/or IPPA market(s) with business already developed: Start Date: FTA and/or IPPA market(s) involved: Core Business:	Targeted FTA and/or IPPA market(s):         Please specify:         the United Kingdom         Core Business:         ■ Same as the current business set out at the left column	
Existing core market(s): ■ Hong Kong ■ Mainland	□ Same as the current business set out at the left column □Business developed in the	□Business to be developed in the FTA and/or IPPA market(s) would be different from current	

salaried personnel directly paid by the enterprise, both permanent and temporary staff.

<sup>&</sup>lt;sup>4</sup> Please refer to paragraph 2.1 of the application guide. Listed enterprises and enterprises having short-term plans to go listed are not eligible to apply under the programme.

<sup>&</sup>lt;sup>5</sup> Please refer to paragraph 1.5.2 of the application guide regarding provisions on funding amounts and principles applicable to applicant enterprise and its related enterprises.

□ Asia	FTA and/or IPPA market(s) is	business. Product/service
Europe	different from the core business.	overview:
□ America	Product/service overview:	
□ Australia		Sales Channels (Please specify):
$\Box$ Others (Please specify) :	<b>Business Operation(s) already</b>	Setting up new office / sales
	established:	point in the UK to reach our
<b>Business Model:</b>	☐ Yes Office/ Factory/ Retail	target audience
	point/ Others <sup>#</sup> (Please	
$\blacksquare B2B/B2C/B2B+B2C 6^{#}$	specify : )	
□ OEM/ODM/OBM <sup>7</sup> /Import & Export Trading/Retail & Wholesale Business <sup>#</sup>	□No	
■ Others (Please specify :	Sales Channels (Please specify):	
Recruitment Agency)		
Brand(s):	Brand(s):	Brand(s) to be Developed in
		the FTA and/or IPPA
No brands (the following not	$\Box$ No brands (the following not applicable)	market(s) (if any):
applicable)	applicable)	The proposed project does
Desistand Own Brand(s)	□Registered Own Brand(s)	not involve any brands (the
□Registered Own Brand(s)		following not applicable)
Name:	Name:	
Location of Registration:	Location of Registration:	□Registered Own Brand(s)
		Name:
		Location of Registration:
		Location of Registration.
□Licensed Brand(s):	□Licensed Brand(s):	
Name:	Name:	$\Box$ Licensed Brand(s):
Geographical Coverage:		Name:
Licensing Period:	Geographical Coverage:	Geographical Coverage:
	Licensing Period:	Licensing Period:
		Licensing Ferrod.
	Product(s)/Service(s) already	Product(s)/Service(s) already
	<u>in Compliance with</u> <u>Prerequisite</u>	<u>in Compliance with</u> <u>Prerequisite</u>
	Licence/Qualification/Certifica	<u>Licence/Qualification/Certifica</u>
	tion:	tion:
	☐ Yes (Please specify: )	☐ Yes (Please specify: )

 $<sup>^{6}</sup>$  Refer to modes of operations, namely Business-to-Business (B2B), Business-to-Consumer (B2C) or a combination of both (B2B + B2C).

<sup>&</sup>lt;sup>7</sup> Refer to mode of operations, namely Original Equipment Manufacturing (OEM), Original Design Manufacturing (ODM) or Original Brand Manufacturing (OBM).

	□No □Not applicable	<ul> <li>□No; relevant measures included under this application (Please specify: )</li> <li>■Not applicable</li> </ul>
Product/Services with Awards if any:		
Applicant's Sales Turnover in last year: HK\$ <u>14,707,076.97 (</u> Ended: <u>12/2022)</u> Audited/ <del>Unaudited</del> <sup>#</sup>	Sales Turnover of the Current Business in the FTA and/or IPPA market(s) last year: HK\$ 0.00 (Ended: ) Audited/ Unaudited <sup>#</sup>	

# III. Project Overview / Implementation Plan

Objectives for business	□ To develop/re-design the image of the company
development (may choose more than one):	□To uplift the recognition of the company/brand in the FTA and/or IPPA market(s)
	□To develop new products/upgrade manufacturing technology
	To enhance competition of the product(s)/service(s) in the FTA and/or IPPA market(s)
	To establish more channels for sales
	$\Box$ To safeguard the intellectual property rights of own brand name and product(s) in the FTA and/or IPPA market(s)
	□To enable product(s) saleable in the FTA and/or IPPA market(s)
	□To transform business model (from OEM/ODM to OBM)
	Others (Please specify) :
Project Period:	Total Duration: <u>18</u> Months
	Commencement and Completion Dates: <u>01/05/2023 - 31/10/2024</u> (DD/MM/YYYY - DD/MM/YYYY)

IV. Project Implementation Plan / Expected Project Denverables / Project Expenditure			
Expected Project Deliverables (Please specify)	Commencement / Completion Date (Please specify)	Details of the Expenses (# please delete where appropriate)	Proportion of the Project Expenditure in Percentage (Please specify)
Setting up a New Business Entity in the FTA and/or IPPA market(s) Setting up a new business entity as Office in UK	01/05/2023 - 31/10/2024	<ul> <li>(Total should not exceed 20% of the total budgeted expenditure for the project; operating expenses for any current local business entity of the applicant are not fundable.)</li> <li>Setting up a New Business Entity</li> <li>Office □Factory □Retail Shop □Representative Office</li> <li>□Others (Please specify: )</li> <li>Location of Implementation: FTA and/or IPPA market(s) (Please specify: <u>UK</u>)</li> <li>Purpose of setting up the above new business entity and its direct relationship with developing business in the FTA and/or IPPA market(s) : <u>We are looking to rent a physical office in the UK facilitate the business development in our target market.</u></li> <li>Please tick if the new entity would carry out other measures covered by this application (please also specify the entity in Part V of this application).</li> <li>Rental Expenses: size of the new business entity: <u>20</u> sqm rent: \$<u>7,500.00</u> x <u>18</u> months</li> </ul>	<u>19.72</u> %
		Total: HK\$ 135,000.002. Other relevant operating expenses for setting up the aforementioned new business entity (including business registration/operating licence fees, rental/renovation expenses, utility expenses and the fees of engaging professional services):Location of Implementation: HK / FTA / IPPA market(s) (Please specify: UK)#	

# IV. Project Implementation Plan / Expected Project Deliverables / Project Expenditure

	1		<u> </u>
		Relevant items and expenses:         Item 1: Utility Billing x 18 months s         (HK\$5,000.00)         Total: HK\$5,000.00         Purpose and its direct relationship with developing business in the FTA and/or IPPA market(s):         Utility billings are essential to operate the UK new office.         Total Expenses: HK\$140,000.00	
Recruit	01/05/2023 -	(Total should not exceed 50% of the total budgeted	<u>49.30</u> %
Additional	31/10/2024	expenditure for the project.)	
<u>Manpower</u>		Details of each additional post/employee	
(directly incurred for		Position: <u>Recruitment Consultants</u> , No. of Person(s):	
implementing		Main job duty/work:	
this proposed project) <sup>8</sup>		Responsible for day-to-day sales operations of the	
		<u>UK entity.</u>	
Recruit 1 Recruitment Consultants in		Account servicing and provide cold calls for UK clients database.	
UK		Job Location: HK/ FTA / IPPA market(s) (Please specify: UK)	
		Place of employment: <del>HK</del> / FTA / IPPA market(s) (Please specify: UK) <sup>#</sup>	
		No. of months / <del>days</del> #: <u>18</u>	
		Monthly / <del>Daily<sup>#</sup></del> salary : HK\$ <u>19,000.00</u> /person	
		Total Salary: HK\$ <u>342,000</u>	
		Extra expenses for employing additional staff	
		(e.g. MPF to be paid by employer, advertisement for recruitment, other related local expenses, etc.)	
		Item 1 (nature and content): <u>Employer's National</u> Insurance HK\$ <u>8,000.00</u>	

<sup>&</sup>lt;sup>8</sup> Please refer to paragraph 5.3.1 and Annex 4 of the Guide to Application about the fundable costs for recruiting additional manpower

	•	(FIA and IPPA Pro	551 amme)
		Total expenses : HK\$ <u>350,000.00</u>	
Establish/ Enhance <sup>#</sup> Company Website	01/05/2023 - 31/10/2024	(Total cost for enhancing the applicant's company website should not exceed HK\$100,000 per application.)	<u>7.04</u> %
Enhance existing website		□ Establish new website ■ Enhance existing website at (www.greatrich.com)	
(www.greatrich .com)		Content and application of website: <u>Enhancing the existing company website by</u> <u>incorporating more content (10 pages) relating to the</u> <u>UK market, and creating an API to external online job</u> <u>market platform</u>	
		Promotion Area/Target: <u>UK citizens who aim to look</u> for job opportunities	
		Location of production: HK/FTA / IPPA market(s) (Please specify: the UK) <sup>#</sup>	
		Relevant items and expenses:	
		Item 1: website design and enhancement (HK\$40,000.00) Item 2: API development (HK\$10,000.00)	
		Purpose and its direct relationship with developing business in the FTA and/or IPPA market(s): <u>Rebuild a company website to establish a professional</u> image of our company to attract new and potential	
		<u>audience.</u>	
		Total expenses: HK\$ <u>50,000.00</u>	
Place Project <u>Related</u> <u>Advertisement</u> Place Digial	01/05/2023 - 31/10/2024	(Including any expenses through placing advertisements in newspaper, magazine, television, radio, internet, billboard/poster advertising, as well as the ambassador endorsement/portrait right/Key Opinion Leader (KOL) expenses.)	<u>22.54</u> %
Banner in Local Newspaper App in UK for 1 time(s) Place LinkedIn		(Total cost for advertising should <u>not exceed 50% of</u> <u>the total budgeted expenditure for the project</u> . In the case of internet advertising, expenses such as deposit, bonus, slotting fee, etc. will <u>not be funded</u> and should not be included in the budgeted expenditure for the project.)	
Advertisement in UK for 6		projecn)	

		8 /
month(s)	Advertising Media: <u>Digital Banner in Local</u> <u>Newspaper App</u> in	
	HK/ FTA / IPPA market(s) (Please specify: UK) <sup>#</sup>	
	(Period: <u>1 time(s)</u> )	
	Promotion Area/Target: <u>UK newspaper app readers</u>	
	Advertising Detail: <u>The CRM (cost per thousand</u> <u>view) rate is about HKD1000. We expect the</u> <u>advertisement could reach about 80,000 views.</u>	
	Relevant items and expenses: Item 1: The Financial Times online version advertisement (HK\$80,000.00)	
	Advertising Media: <u>Search Engine Pay Per Click</u> (PPC) in	
	HK/ FTA / IPPA market(s) (Please specify: UK) <sup>#</sup>	
	(Period: <u>6 month(s)</u> )	
	Promotion Area/Target: <u>UK search engine users</u>	
	Advertising Detail: <u>The per per click that highlight to</u> <u>boost our search result for the our target market in</u> <u>the UK, France and Germany.</u>	
	Relevant items and expenses: Item 1: Pay per click advertisement (HK\$80,000.00)	
	Purpose and direct relationship with developing business in the FTA and/or IPPA market(s) in case any HK media is involved:	
	Total expenses: HK\$ <u>160,000.00</u>	
A. Estimated Total Cost for the Above Measures	HK\$700,000.00	
B. Estimated External Audit Fee <sup>9</sup>	HK\$10,000.00	
B1. Estimated External Audit Fee to be Funded <sup>10</sup> (Maximum funding at \$10,000 per audit)	HK\$10,000.00	<u>1.41</u> %

<sup>&</sup>lt;sup>9</sup> For projects not exceeding 18 months in duration, only one final audited accounts are required. For projects over 18 months in duration, one annual audited accounts to cover the first 12 months of the project period and also one final audited accounts to cover the whole project period (i.e. two audited accounts in total) are required.

 $<sup>^{10}</sup>$  Examples for illustration: For projects involving only one audit, if the external audit fee budgeted (B) is \$5,000 per audit, the external audit fee to be funded (B1) should be \$5,000 for one audit. If the external audit fee budgeted (B) is \$12,000 per audit, the external audit fee to be funded (B1) should be the maximum fundable cap at \$10,000.

C. Total Project Cost (C=A+B)	HK\$710,000.00	
D. Amount of Funding Sought (D=A x 50%+B1) (Maximum funding amount at \$1,000,000)	HK\$360,000.00	
E. Applicant's Contribution in Cash (E=C-D)	HK\$350,000.00	

V. Arrangement for Project Implementation:			
Will the Applicant's FTA and/or IPPA entity implement any measure(s) in the project?	<ul><li>■Yes (Please specify the details in the section below.)</li><li>□ No (May leave blank the section below)</li></ul>		
	<ul> <li>The applicant will set up a new entity in the FTA/IPPA market(s) under the project and will engage the new FTA/IPPA entity to implement the proposed project. Details are set out in Part IV of this application.</li> <li>The applicant will engage its existing FTA/IPPA entity to implement</li> </ul>		
	the proposed project. Name of the existing FTA/IPPA entity : Address:		
	<ul> <li>This is the actual office location of the FTA/IPPA entity.</li> <li>This address is for registration purpose only, the actual office location is :</li> </ul>		
	No. of Employees in the FTA/IPPA entity <sup>11</sup>		
	Full Time : Part Time :		
	The investment relationship between applicant and the FTA/IPPA entity:		
	<ul> <li>the applicant (enterprise) holds more than 50% shareholding of the FTA/IPPA entity</li> <li>one individual shareholder (natural person) with at least 30% shareholding of the applicant holds more than 50% of the shareholding of the FTA/IPPA entity</li> <li>the same group of shareholders (natural person) of the applicant together holds 100% of the FTA/IPPA entity</li> <li>the applicant (enterprise) or its major shareholders (natural person) has</li> </ul>		
	other investment relationship with the FTA/IPPA entity. <sup>12</sup> (Please specify: )		

<sup>&</sup>lt;sup>11</sup> The number of employees in the FTA and/or IPPA market(s) shall include individual proprietors, partners and shareholders actively engaged in the work of the applicant enterprise as well as salaried employees of the enterprise, including full-time or part-time salaried personnel directly paid by the enterprise, both permanent and temporary.

<sup>&</sup>lt;sup>12</sup>Subject to the consideration of the Programme Management Committee (PMC), the FTA/IPPA entity having other investment relationship with the applicant (enterprise) or the major shareholder (natural person) may also be considered as eligible. The applicant should provide documentary proof of the investment relationship for the PMC's consideration.

Will the Applicant's Mainland entity implement any measure(s) in the project?	☐ Yes (If 'Yes', please provide the information of the Mainland entity requested below)
	■ No (May leave blank the section below)
	Name of the Mainland entity :
	Address:
	□ This is the actual office location of the Mainland entity.
	$\Box$ This address is for registration purpose only, the actual office location is :
	No. of Employees in the Mainland entity <sup>13</sup>
	Full Time : Part Time :
	Sales Turnover of the Current Business in Mainland in last year: HK\$ (Year: ) Audited-/ Unaudited <sup>#</sup>
	The investment relationship between applicant and the Mainland entity:    the applicant (enterprise) holds more than 50% shareholding of the Mainland entity  one individual shareholder (natural person) with at least 30% shareholding of the applicant holds more than 50% of the shareholding of the Mainland entity  the same group of shareholders (natural person) of the applicant
	<ul> <li>together holds 100% of the Mainland entity</li> <li>□the applicant (enterprise) or its major shareholders (natural person) has other investment relationship with the Mainland entity.<sup>14</sup></li> </ul>
	(Please specify: )

<sup>&</sup>lt;sup>13</sup> The number of employees in the Mainland shall include individual proprietors, partners and shareholders actively engaged in the work of the applicant enterprise as well as salaried employees of the enterprise, including full-time or part-time salaried personnel directly paid by the enterprise, both permanent and temporary.

<sup>&</sup>lt;sup>14</sup>Subject to the consideration of the PMC, the Mainland entity having other investment relationship with the applicant (enterprise) or the major shareholder (natural person) may also be considered as eligible. The applicant should provide documentary proof of the investment relationship for the PMC's consideration.

### **VI. Options for Funding Payment:**

### **Initial Payment**

### □ Required

An applicant opting for receiving initial payment for their approved project(s) may be required to provide guarantee by appointing at least one guarantor to sign a separate guarantee agreement.

An applicant will be required to provide guarantee if the aggregate amount of initial payment already and to be disbursed/committed exceeds HK\$1 million. The applicant will be required to provide a separate guarantee agreement when signing the funding agreement and before receiving the initial payment.

The guarantor signing the guarantee agreement should normally be a natural person and a major shareholder (i.e. with shareholding of 30% or more) of the applicant. ■ Not required

For details of the funding arrangements and financial management, including the guarantee arrangement, please refer to paragraph 5 of the Guide to Application (FTA and IPPA Programme)<sup>15</sup>.

<sup>&</sup>lt;sup>15</sup> Version of 11/2022.

VII. Other Information	VII. Other Information of the Project:					
Project Coordinator and Position:	Name (English): <u>Chan Tai Keung</u>	Tel No.: <u>2123 4567</u>				
	Name (Chinese): <u>陳大強</u>	Fax No.: <u>N/A</u>				
	Position: General Manager	Email Address: <u>keung@abc.com</u>				
	Company/Organisation <sup>16</sup> : GREAT RICH SUCCESS					
	LIMITED					
Deputy Project Coordinator and Position:	Name (English): <u>Chan Tai Lik</u>	Tel No.: <u>2765 4321</u>				
	Name (Chinese): <u>陳大力</u> _	Fax No.: <u>N/A</u>				
	Position: <u>Assistant Director</u>	Email Address: lik@abc.com				
	Company/Organisation <sup>16</sup> :					
	<u>GREAT RICH SUCCESS</u> <u>LIMITED</u>					
Please indicate whether Applicant Enterprise has applied / is	☐ Yes (☐ Mainland Programme Programme)	$\Box$ FTA and IPPA	■ No			
applying for financial	Status of Application(s):					
support under the BUD	□ Approved					
Fund (including the Mainland, and FTA and IPPA Programmes)	Application No. 1: , Initial payment applied HK\$, Approved Funding Amount HK\$;					
	□ Rejected					
	(Application No. 1: )					
	□ Under processing (Application No. 1:)					
	□ Withdrawn (Application No. 1: )					
Please indicate whether Applicant Enterprise has received/would receive or is applying for funding support from other funding	□ Yes		■ No			
	Name of Organisation providing fu and Area:	nding scheme/source				

<sup>&</sup>lt;sup>16</sup> Project coordinator and deputy project coordinator should be a staff member of the applicant company. Please refer to paragraphs 3.2.3 and 7.2 as well as Annex 7 of the Guide to Application.

schemes provided by the HKSAR Government or any statutory organisations or non-governmental organisations receiving subventions from the HKSAR Government or any governmental authorities of the related market(s) (i.e. Mainland, FTA and/or IPPA economies) or other sources of sponsorships/donations in Hong Kong or from the Mainland, FTA and/or IPPA economies for carrying out the same project measures in the proposed project <sup>17</sup> ?	Name of the funding scheme/source and Area: Status of Application(s): Approved (Application No.:) (Please specify the Approved Funding Amount HK\$/Other Currencies:) Rejected (Application No.:) Under processing (Application No.:) Withdrawn (Application No.:)	
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<sup>&</sup>lt;sup>17</sup> Any expenditure item(s) which have already received or would receive funding support from other funding schemes provided by the HKSAR Government or any statutory organisations or non-governmental organisations receiving subventions from the HKSAR Government or any governmental authorities of the related market(s) (i.e. Mainland, FTA and/or IPPA economies) or other sources of sponsorships/donations in Hong Kong or from the Mainland, FTA and/or IPPA economies will NOT be eligible for funding support under the FTA and IPPA Programme.

### VIII. Declaration & Signature by the Applicant

I, on behalf of <u>GREAT RICH SUCCESS LIMITED</u>, declare that:

- 1. the Applicant has read the "Guide to Application for the Dedicated Fund on Branding, Upgrading and Domestic Sales (FTA and IPPA Programme)" (the Guide to Application) and agree to follow the provisions set out in the Guide to Application;
- 2. all factual information provided in this Application as well as the accompanying information are true and accurate and reflect the status of affairs as at the date of submission. The Applicant understands that any wilful provision of false information or withholding of any material information relating to this Application will affect the outcome of this Application. The Applicant undertakes to inform HKPC immediately in writing if there are any subsequent changes to the above information;
- 3. the Applicant is having substantive business operations in Hong Kong, is at present not a listed company and has no plan to become a listed company, in Hong Kong or any other places; and
- 4. the Applicant understands that any false declaration shall lead to termination of the funding agreement, refund of any funds given, and the possibility of criminal charges.

The Applicant authorises HKPC and its authorised persons to handle the personal data/information provided in this Application in accordance with paragraph 7.9 of the Guide to Application. The Applicant also authorises HKPC and HKSAR Government to verify the information provided in this Application with the related Government bureaux/departments and organisations.

- The Applicant Enterprise is NOT owned and/or controlled by a current HKPC Council Member or his/her associate or associated person at the time of filing application.
- □ The Applicant Enterprise is owned and/or controlled by a current HKPC Council Member or his/her associate or associated person at the time of filing application. Please fill in the full name of such HKPC Council Member in the box below. \_\_\_\_\_ °

For the purpose of this application,

- (1) "associate" of a person means:
  - (a) a relative or partner or director of that person; or
- (b) a company one or more of whose directors is in common with one or more of the directors of that person.
- (2) "associated person" of a person means:
  - (a) any person who has control, directly or indirectly, over that person; or
  - (b) any person who is controlled, directly or indirectly, by that person; or
  - (c) any person who is controlled by, or has control over, the first-mentioned person in clauses 2(a) and 2(b).
- (3) A person having "control" over another person means the power of that person to secure:
  - (a) by means of the holding of shares or interests or the possession of voting power in or in relation to the second-mentioned person or any other person; or

- (b) by virtue of powers conferred by any constitution, memorandum or articles of association, partnership, agreement or arrangement (whether legally enforceable or not) affecting that second-mentioned person or any other person; or
- (c) by virtue of holding office as director in that second-mentioned person or any other person;

that the affairs of that second-mentioned person are conducted in accordance with the wishes of the firstmentioned person.

- (4) "director" means any person occupying the position of a director by whatever name called and includes without limitation a de facto or shadow director. In the context of HKPC, it means a member of HKPC appointed under section 9 of the Hong Kong Productivity Council Ordinance (Cap. 1116) ("member of HKPC").
- (5) "relative" means the spouse, parent, child, brother or sister of the relevant person, and, in deducing such a relationship, an adopted child shall be deemed to be a child both of the natural parent and the adopting parent and a step child to be a child of both the natural parent and the step parent.

Authorised Signature with Company Chop

Name of Authorised Signatory

Name of Applicant

Position

Date